**WRITTEN RESOLUTION OF THE BOARD OF DIRECTORS**

Pursuant to paragraph 15 of the Third Schedule of the Companies Act 2016 (the Act), we, the undersigned Directors of **{{ company\_name }}** (the Company), hereby resolve as follows:

**APPOINTMENT OF FIRST COMPANY SECRETARY**

IT IS HEREBY RESOLVED THAT the following person be and is hereby appointed as the first Secretary of the Company with effect from the date hereof, pursuant to Section 236(2) of the Act:

* **Name:** Mohammad Syafuan Bin Nordin
* **NRIC No.**: 941219-10-5929
* **License No.:** MIA 48991
* **Practising Certificate No.:** 202208000624
* **Firm Name:** AMR Secretarial Services Sdn. Bhd.

AND THAT the Secretary has given written consent to act as Company Secretary pursuant to Section 236(3) and is duly qualified under Section 235(2) and not disqualified under Section 238 of the Act.

AND THAT the terms and conditions of the appointment, including the professional fee arrangement, be agreed between the Company and the appointed secretary.

**Date: {{ incorporation\_date }}**

**BOARD OF DIRECTOR**

|  |  |
| --- | --- |
| **{{ row.left.line }}**  **{{ row.left.name }}** | **{{ row.right.line if row.right }}**  **{{ row.right.name if row.right }}** |